

**OBSERVATION LOG 1**

*Complete a separate one for each formal and informal observation.*

Date of observation: \_\_\_\_\_ Length of observation: \_\_\_\_\_ Formal or Informal ?  Formal  Informal

Observer:

Was observer a certified supervisor?  Yes  No  Unsure

Did you have a pre-observation conference with the observer?  Yes  No If yes, date: \_\_\_\_\_

What topics did the pre-observation conference cover?

Briefly describe the lesson (including goals and instructional activities):

Unusual occurrences during the observation that caused distraction (Check all that apply)

- Abbreviated schedule
- Fire Drill
- Disturbance in the hall
- Fight in hall
- Presence of observer
- Weather
- Student misbehavior
- Other (specify) \_\_\_\_\_

Did you have a post-observation conference with the observer?  Yes  No If yes, date: \_\_\_\_\_

Was the progress toward attainment of your SGO discussed at the post conference  Yes  No

Suggestions from observer: